

Board of Director's Meeting Minutes

Date: 05/8/2023	Time: 1:00 PM	Location: 7 Cedars Hotel, Jamestown S'Klallam
Chair In-Person: Michael Maxwell, <i>North Olympic Healthcare Network</i> Members Attended In-Person: Apple Martine, <i>Jefferson County Public Health</i>; Beth Johnson, <i>Coordinated Care</i>; Bobby Beeman, <i>Olympic Medical Center</i>; Brent Simcosky, <i>Jamestown S'Klallam Tribe</i>; Cherish Cronmiller, <i>Olympic Community Action Programs</i>; Heidi Anderson, <i>Forks Community Hospital</i>; Jody Moss; Laura Cepoi, <i>Olympic Area Agency on Aging</i>; Roy Walker; Stephanie Lewis, <i>Salish Behavioral Health Administrative Services Organization</i>; Stephen Kutz, <i>Suquamish Tribe</i>; Stormy Howell, <i>Lower Elwha Klallam Tribe</i> Members Attended Virtually: G'Nell Ashley, <i>Reflections Counseling</i>; Jolene Winger, <i>Quileute Tribe</i>; Keith Sprague, <i>St. Michael Medical Center</i>; Susan Buell, <i>YMCA of Pierce and Kitsap Counties</i>; Wendy Sisk, <i>Peninsula Behavioral Health</i> Non-Voting Members Attended In-Person: Brian Burwell, <i>Suquamish Wellness Center</i>; Kate Jasonowicz, <i>Community Health Plan of WA</i>; Laura Johnson, <i>United Healthcare Community Plan</i> Non-Voting Members Attended Virtually: Derek Gulas, <i>United Healthcare</i>; Jake Davidson, <i>Jefferson Healthcare</i>; Jolene Kron, <i>Salish Behavioral Health Administrative Services Organization</i>; Laurel Lee, <i>Molina Healthcare</i>; Siobhan Brown, <i>Community Health Plan of WA</i> Guests and Consultants Attended In-Person: Lori Fleming, <i>Jefferson County Public Health Behavioral Health Consortium</i>; Barb Jones, <i>Jefferson County Public Health Community Health Improvement Plan</i> Guests and Consultants Attended Virtually: Anne Presson, <i>Kitsap Board of Commissioners</i>; Cassidy Chang, <i>Jefferson Healthcare</i>; Talia Humphrey, <i>Kitsap Public Health District</i> OCH Staff: Celeste Schoenthaler, Debra Swanson, Miranda Burger		

Minutes

Facilitator	Topic	Discussion/Outcome	Action/Results
Mike Maxwell	Welcome, introductions, land acknowledgement, housekeeping		
Mike Maxwell	Consent agenda	1. BOD Minutes from April 10, 2023 2. May Executive Director Report	Minutes APPROVED unanimously Consent Agenda APPROVED unanimously. Motion made to approve the requested correction to the April

		Roy Walker requested the following edit to the April Minutes: Make change from “Unpaid family caregivers pay for most of the care.” To “Unpaid family caregivers provide most of the care in our community.”	minutes as stated by Roy Walker. APPROVED Abstention: Brent Simcosky who was not present at the April meeting. Debra made the correction.
Mike Maxwell	Public Comments (2-minute max)		
Celeste Schoenthaler	Legislative Updates - Renewal Waiver Budget HB 1812	3. ACH Budget Final 4. Budget Language (from ACH government affairs liaison) HB 1812 The governor signed HB 1812. We will not be required to pay B&O tax, if earned through MTP renewal waiver. The HCA was not transparent regarding their legislative strategy for CIE. However, they have hired a good consultant. Are there concerns with the language of DSRIP in new waiver? Not at this time.	
Stephanie Lewis & Celeste Schoenthaler	Quarter 4 2022 Financials	5. SBAR 6. Q4 Financials 7. Financial Check-Up WA ICA - \$145,019 was for 2023 work. This is in addition to the 5 million that we could have earned in 2022. With the delay with the renewal waiver, this provided additional funding. \$100,000 of this will be	Motion made for the OCH Board of Directors to accept the 2022 quarter four financials as presented by staff. Staff will invite in the financial auditing team to launch the 2022 audit. Approved unanimously.

		allocated to partners in alignment with the 2023 budget. We purchased new staff phones. Our liability insurance cost more. Care Connect is miscellaneous. Cambia funds are fully spent now. We are working on a report to be shared with the Board soon. Projected 2023 does align with the approved budget. With the end of MTP, OCH pulled all funds from FE portal so we can earn interest. Most funds are in an ICS Sweep account. The day-to-day operating account is always at less than 250k, same with all OCH funds. Everything is fully insured. Beau Brown and Corena Stern helped to make this happen.	
Celeste Schoenthaler	OCH Bylaws	8. SBAR 9. Bylaws To be in compliance with the RCW, we need board members on the Finance Committee. However, it is helpful to have members with a finance background. Therefore, we would like to keep non-voting members and add voting board members to this committee. We may want to create more of a finance position on the Board itself.	Motion made for the Board of Directors to set the Executive Director spending authority outside of the budget that does not need pre-approval at \$15,000, and approve the edits to the OCH Bylaws, directing the ED to clean up, format, and send to appropriate Board members for signature. Approved unanimously. Motion made for the OCH Board of Directors to accept nominations of Brent Simcosky and Stephen Kutz to the OCH Finance Committee from current Board members (and alternates).

		Does the Finance Committee vote on things? Yes, they do receive SBARs. Could the Finance Committee make recommendations to the Board instead of voting? Yes, we could do this. Would any members want to participate in the FC? We would need two members and they could alternate. You can be on more than one committee. Finance meetings are the first Monday of each month from 11-12. Stephen Kutz would consider this. There is currently a \$5,000 limit for Executive Director spending approval without Board approval. What if there is a need for new software, a new copier machine or 3 new computers? There are business expenses that fall above 5k, so this is a low spending limit. We may want to consider a 25k limit. I am looking to what might be needed in the future rather than the past. It's reasonable to look at a 10-15k limit. We don't want unintended delays. We should approve at least 10k. If it's in the budget, it's	The Board directs staff and the Treasurer to communicate with the current Finance Committee and to determine if any non-Board members are willing to stay on in a non-voting capacity. Approved unanimously. Stephen Kutz abstained. Mike Maxwell and Bobby Beeman to sign bylaws.
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		already authorized. This is spending authority. This would be for times when something unexpected can't wait until the next board meeting. Celeste has been a good steward of our resources. Are we a bottom-line budget? Or a line-item budget? We have a line-item budget. I read two interpretations, that it is outside the budget or that it exceeds the budget. It's 15k in either case. The financial policy would be tailored to the bylaws. What is the contingency fund? The miscellaneous is budgeted for 10k.	
Mike Maxwell & Celeste Schoenthaler	Nominating process for June Officer elections	10. SBAR Apple Martine is not able due to conflicting schedule. Susan Buell is open to discussing it. She would need a different schedule as well. She is now a consultant with the YMCA. Stormy is thinking about it. This commitment is not a lot of additional work, in general the EC is pre-discussion of what we discuss at the BOD meetings.	Motion for the OCH Board of Directors to direct the Executive Director to connect with Tribal partners and CBO partners who serve on the Board to explore their interest in participating on the Executive Committee. Staff will then bring an SBAR to the Executive Committee and Board in June based on recruitment efforts and interests of the current Committee members. The Board will elect officers for July 2023- June 2024 at the June 12 meeting. Approved unanimously.
Miranda Burger	Community-Based Care Coordination Planning	11. SBAR	Motion made for the Board of Directors to adopt the actions

		This Hub planning work is already built into the budget. This is not CIE. It is a component of transformation work in general. It is about addressing social needs and determinants of health. This is based on the renewal waiver and work with DOH. This isn't authorizing anything new; this establishes an advisory group and outreach. There is not a ton of alignment between the DOH and HCA. Establishing a CBCC Hub can be successful without a CIE. Regardless we are moving forward. Care Connect operates on a different timeline with a July - June contract schedule. We are currently in negotiation for next year. We contract with NOHN, KPHD, PCHS, and YMCA. We need to be careful if there is not a common vision. Celeste offers to meet with Brent and Steve, to go over the statewide vision that she previously presented. How would MCOs be involved? It makes sense to have at least one MCO in this advisory group.	outlined above and instruct OCH staff to implement next steps. Approved unanimously.
Mike Maxwell	Good of the Order – Board member and public comments (2-minute max)	On Aug 14 we will host a Board BBQ to take place after the meeting at OCH office in Port Hadlock.	

		Also, there will be a Board Retreat in September. WA passed funding for a 16-bed evaluation treatment center for Jamestown. It will be 13 million this year and 13 million next year. As well, 1.5 million in funding for methadone unit for west end. State tribes are having a fentanyl summit. Dr. Locke and others from Jamestown are putting together a white paper to save lives first, asking to relax rules around treatment so we can get out and help people. Clallam County has the highest rate of opioid overdose in the state. Fentanyl pills sell for 50 cents. The most common demographic is 41-42 white people. OlyCAP received 5 million for an open-air shelter on Mill Rd. PBH has half number of residents into the new facility. Gala on 5/19. Congratulations to OlyCAP for opening 7th Haven!	
Mike Maxwell	Next meeting & Adjourn June 12 Location: <u>7 Cedars Hotel & Casino</u> Lunch is provided prior to the meeting, and everyone is welcome at a		

	post-meeting social hour.		
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