

Olympic Community of Health
Agenda (Action items are in red)

Board of Directors Meeting
June 13, 1:00-3:00 pm
7 Cedars Hotel

Key Objective: To collaboratively advance the work of Olympic Community of Health

#	Time	Topic	Purpose	Lead	Attachment
1	1:00	Welcome, introductions, land acknowledgement, housekeeping	Welcome	Wendy Sisk	
2	1:15	Consent agenda	Action	Wendy Sisk	1. BOD Minutes from May 9, 2022 2. June Executive Director Report
3	1:20	Public Comments (2-minute max)	Information	Wendy Sisk	
4	1:25	2020 Performance Incentives	Action	Jennifer Kreidler-Moss	These documents will be sent by Wednesday, June 9
5	1:45	Renewal Waiver – Public Comment Letter	Action	Celeste Schoenthaler	3. Draft Public Comment Letter HCA Waiver Renewal Website HCA Waiver Renewal Slide Deck HCA Waiver Renewal Draft Application
6	2:15	SUD Stigma Updates	Information	Drew Gilliland	
8	2:30	Annual Officer Elections + Celebration	Action	Wendy Sisk	4. SBAR
7	2:55	Good of the Order – Board member and public comments (2-minute max)	Information	Wendy Sisk	
8	3:00	Next meeting & Adjourn August 8 , 7 Cedars (optional lunch prior and happy hour after) Note: July Board meeting and activities are canceled	Information	Wendy Sisk	

Board of Director's Meeting Minutes

Date: 05/09/2022	Time: 1:00 PM	Location: 7 Cedars Hotel, Jamestown S'Klallam
Chair In-Person: Wendy Sisk, <i>Peninsula Behavioral Health</i> Members Attended In-Person: Bobby Beeman, <i>Olympic Medical Center</i>; Brent Simcosky, <i>Jamestown S'Klallam Tribe</i>; Cherish Cronmiller, <i>Olympic Community Action Programs</i>; Heidi Anderson, <i>Forks Community Hospital</i>; Jody Moss; Michael Maxwell, <i>North Olympic Healthcare Network</i>; Stephanie Lewis, <i>Salish Behavioral Health Administrative Services Organization</i>; Stormy Howell, <i>Lower Elwha Klallam Tribe</i>; Susan Buell, <i>YMCA of Pierce and Kitsap Counties</i> Members Attended Virtually: Caitlin Safford, <i>Amerigroup</i> (arrived at 1:14); G'Nell Ashley, <i>Reflections Counseling</i> (arrived at 1:07); Keith Sprague, <i>St. Michael Medical Center</i> (arrived at 1:21); Thomas Locke, <i>Jamestown S'Klallam Tribe</i> Non-Voting Members Attended In-Person: Kate Ingman, <i>Community Health Plan of Washington</i>; Laura Johnson, <i>United Healthcare Community Plan</i> Non-Voting Members Attended Virtually: Frankie Colman, <i>Coordinated Care</i>; Laurel Lee, <i>Molina Healthcare</i>; Lori Kerr, <i>St. Michael Medical Center</i>; Siobhan Brown, <i>Community Health Plan of WA</i> Guests and Consultants Attended Virtually: Lori Fleming, <i>Jefferson County Community of Health Improvement Plan</i>; Michael Arnis, <i>Health Care Authority</i> OCH Staff: Celeste Schoenthaler, Debra Swanson, Miranda Burger		

Minutes

Facilitator	Topic	Discussion/Outcome	Action/Results
Wendy Sisk	Welcome, introductions, land acknowledgement, housekeeping		
Wendy Sisk	Consent agenda	1. BOD Minutes from April 11, 2022 2. May Executive Director Report 3. SBAR OCH Travel Policy 4. Travel Policy 5. SBAR OCH Investment Policy	Minutes APPROVED Consent Agenda APPROVED MCO's abstain with Caitlin Safford not present.

		6. Investment Policy	
Wendy Sisk	Public Comments (2-minute max)		
Jennifer Kreidler-Moss	Q1 Financials	7. SBAR Q1 Financials 8. Q1 Financial Statements 9. Financial Check-up	Motion made for Board of Directors to accept Q1 2022 Financial statements as presented. APPROVED. MCO's abstain with Caitlin Safford not present.
Michael Arnis	Renewal Waiver Q&A with HCA Policy Deputy Director, Michael Arnis	A request made to flush out the details before the waiver, as much as possible. What role does the HCA envision for clinical partners under the renewal waiver? Arnis explains that this application has focused on Community Based Organizations (CBOs) and not on clinical partners. Yet clinical community linkages will continue to be important. The community information exchange (CIE) needs to be built on the community side as we have already been working on the clinical side. Adding wraparound services and navigation etc are important. However, if we plan to continue to engage clinical partners, it is not clear what to tell them. It seems like the bottom is dropping out and there is a shift in another direction. Arnis explains that there is still a commitment to the clinical linkages. We are trying not to fund community	

		exchange through waiver dollars but rather use other dollars for this. An request for proposal (RFP) is planned, that would purchase a system and task the vendor with the linkages. We are not talking about it currently due to the legislature requiring a review first, then the RFP. Is a statewide Community Information Exchange state vendor approach a few years away then? Arnis explains they are hoping to align the review and RFP but the HCA is not in control and cannot at this time say if this is going to happen. They want to get the review done and make a proposal to the state legislature. They would like this all to dovetail. Often, we wait for years to develop these things, why not just let us do whatever is needed at the local level? Arnis asks, are we stopping you? Interoperability and true care coordination is important, as often care happens outside our region. If we go with a particular platform and the state goes with another one later, we are concerned the possibility that systems are not compatible with the future state platform. We have struggled to get things up and running. We have technical sophistication	
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		but there are still barriers due to 42CFR. The work with MTP is not done and needs to be acknowledged. Arnis expressed appreciation for these thoughts and this conversation. Some CBOs are operating on a knife edge of resources. It is difficult to have the capacity to make change even with funding because it goes away and then the program goes away. Some CBOs have policies not to accept grants that do not have long term commitment. Arnis: Fortunately, the renewal would provide funding for 5 years, and he also realizes this may still not be long enough. What do we want to achieve with the waiver? Arnis: We want to meet health related social needs. The Board will submit public comment from an ACH role perspective. We can finalize and submit formal comment in June. There are webinars and links available. Last time 90% of comments were from MCOs. They are looking for a broader range of perspectives. You all are welcome to offer comments on your own and	
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		also we will submit one together as the Board of Directors.	
Celeste Schoenthaler	Employee Handbook	10. SBAR Employee Handbook 11. Updated employee handbook Human Resource edits are red, legal edits are purple, and Celeste's edits are green. Is "1 hour for every 40 hours" separated out? Yes, and this only affects one employee as most employees are exempt. The biggest change was the old handbook assumed everyone was full time. Now we have someone who works irregular hours. What is the purpose of the personal holiday vs. standard holiday leave? The intent is to clarify that we cannot celebrate all religious or cultural holidays, so there is one personal holiday available for staff.	Motion made for the Board of Directors to approve the updated Employee Handbook and directs the Executive Director to finalize and share with staff. APPROVED. MCO's abstaining.
Celeste Schoenthaler	Expanding the table dollars	12. SBAR Expanding the Table This is a one-time funding opportunity, unlike P4P funding for implementation partners. Providing funding at the end of the project precludes some small CBOs to participate. Could we pay half up front, half later?	Motion made for the Board of Directors to approve the proposal for the "expanding the table" dollars, amended to change from one payment to two payments, and directs staff to take steps as outlined. APPROVED unanimously.

		Will events be required attendance? This could be an opportunity to build clinical linkages. Partnership is required, to encourage this. This is up to 35k for only 6 months with little requirements? People are missing from the table, and we need to get them here. Project plan development will be proposed, and they will be required to report. There needs to be buy in. How do we prevent some from just doing a project and disappearing again? How do we encourage collaboration, in an authentic meaningful way? It makes sense to get more CBOs engaged, with the waiver ahead. The Board will be informed on the projects. Should we restrict to CBOs only? Keep it broad.	
Wendy Sisk	Nomination process for June officer elections	13. SBAR Nomination Process Self-nominations made: Stephanie Lewis, Treasurer Michael Maxwell, President Heidi Anderson, VP Bobbie Beeman, remain Secretary Wendy, Past President	Motion made for the OCH Board of Directors to approve the officer elections process and action items for 2022 officer elections. APPROVED unanimously.

Amy Brandt	Next installment of the Coffee Break Video Series	Excellent video. Well done. The next video will have Molly Martin from Jamestown Healing Center and Kaela Moontree Kitsap Public Health.	
Wendy Sisk	Good of the Order – Board member and public comments (2-minute max)	There is a dramatic reduction in drug court referrals now. Call legislators about the Blake Decision.	
Wendy Sisk	Next meeting & Adjourn June 13, 7 Cedars (optional lunch prior and happy hour after) Note: July Board meeting and activities are canceled		

Monthly Executive Director report to the OCH Board of Directors – June 2022

- Hot Topics
 - The **public comment period for the renewal of the 1115 waiver** begins May 12. OCH will likely submit comments following a discussion at the June Board meeting. HCA is hosting 3 optional webinars: [Thursday, May 26](#) from 12-1 p.m.; [Tuesday, May 31](#) from 12-1 p.m.; [Tuesday, June 7](#) from 5:30-6:30 p.m.
 - The [Expanding the Table RFP](#) will be posted on June 7 with a July 12 deadline. Board members are encouraged to promote the opportunity.
- Strategic Plan Focus Areas & Action Collaboratives.
 - **Together, recovery is possible** – OCH continued to share partner and community stories via the **Recovery Hero** campaign. In the month of May, a spotlight blog was posted featuring the [Jamestown Healing Clinic](#). Several additional spotlights are in the works and set to be published in June. The action collaborative met to continue developing a 4-year action plan.
 - **Individual needs are met timely, easily, and compassionately** – OCH contracted with the Rainbow Center to host a LGBTQ+ Core Competency training. The training was well received by the 11 partners from across the three counties that attended and there is interest in pursuing additional trainings in the future.
 - **Access to the full spectrum of care** – The action collaborative met to continue developing a 4-year action plan.
 - **Everyone housed** – OCH staff continue to conduct key informant interviews to inform priorities and projects of the housing action collaborative. Staff have completed 6 interviews and an additional 2 are scheduled with partners across the three counties. Additionally, a partner spotlight was recently posted highlighting the [Makah Tribe's Village of Hope](#), a project funded partially by OCH's 2021 COVID-19 Response Funds.
- Subcommittee reports/updates
 - **Executive Committee** – did not meet this month. Meeting again in late July.
 - **Finance Committee** – did not meet this month. Meeting again in early August.
 - **Funds Flow Workgroup** – Met on June 7 to review 2020 performance incentives and to make a recommendation to the Board on how to allocate extra dollars.
 - **Visioning Taskforce**- In process of reorganizing this group. An SBAR is forthcoming to the Board – likely in August.
- Upcoming meetings and events
 - VBP Action Group – July 12 – OCH HQ
 - Executive Committee – July 26 - Virtual
- Administrative & staffing updates
 - Ren Mack-Hazelwood joined OCH in mid-May. Ren will work on the Care Connect program funded by DOH. Welcome Ren!
 - DZA has started the annual financial audit and staff are busy replying to requests for information. The audit results are planned for the August Board meeting.

June 13, 2022

Sue Birch, Director
Washington State Health Care Authority
626 8th Ave SE
Olympia, WA 98501

Subject: 1115 Renewal Waiver Public Comment

Dear Sue,

On behalf of the Board of Directors for Olympic Community of Health, we appreciate the opportunity to provide public comments on the draft waiver renewal application that the Health Care Authority (HCA) will submit to the Centers for Medicare and Medicaid Services (CMS) later this summer. We are pleased that Accountable Communities of Health (ACH) are included in this waiver as key partners for the *Washington Integrated Care Assessment* and under the *Taking Action for Healthier Communities* initiative. OCH has leveraged the initial waiver to build and strengthen relationships, improve health outcomes, and is now seen as a key health partner in the Olympic region.

We offer the following comments regarding the draft application:

- It is notable that the **core functions and activities of ACHs are missing** from this draft application. OCH encourages HCA to include some information about the ACH roles in convening, community engagement, data and analytics, communication, and broad equity work as these activities are what our community members consistently say are most important and these serve as the foundation for all other ACH work.
- Consistent with how HCA has communicated, the **five-year budget for ACH work is notably decreased compared with the 2017-2021 waiver**. OCH encourages HCA to build on lessons learned under the prior waiver and allocate funding to ACHs equitably and not solely based on the number of Medicaid lives in a region. As the smallest ACH from a Medicaid beneficiary count, OCH is large geographically and many of our expenses are comparable to other larger ACHs. OCH recommends a base of funding to ensure that all ACHs have enough money to achieve the work outlined in the application.
- Washington Integrated Care Assessment:
 - OCH encourages HCA to **prioritize practice coaching, technical assistance, and training in alignment with the individual provider needs**. We do not recommend a “one size fits all” approach, especially for smaller and more rural communities.
- Community Hub model:
 - OCH largely applauds the focus on community-based organizations, and we are **excited to launch a hub in 2023**.
 - OCH recommends a focus on **continuing to build and enhance community-clinical linkages**. In a rural region such as OCH, many clinical providers have community-based workers including

Community Health Workers, navigators, etc. and allowing for these partners to participate in the hub will be more comprehensive, will better align with patient needs, and will allow clinical providers to continue to participate in activities started under the initial waiver.

- Health-Related Services:
 - As OCH understands this component of the draft application, there are still many details and decisions to work through over the next couple of years. OCH is **supportive of the activities and details included in the draft and encourage HCA to continue its approach of allowing for regional flexibility.**
 - OCH is excited for the opportunity to partner more deeply with Managed Care through this program. We look forward to **building on our unique strengths and those of Managed Care** to ensure that social needs are met for our most underserved populations.
- Equity
 - OCH is pleased to see a **concrete focus of addressing equity** in the waiver application. This work will build upon many local efforts to reduce inequities and build capacity.
 - OCH encourages HCA to **ramp-up the timeline for this important work.** Given current and prior ACH work in this area, a one-year planning timeframe is likely not needed.

Olympic Community of Health looks forward to continued participation on Medicaid Transformation and to working with HCA and the other eight ACHs. We are proud of the work accomplished during the initial waiver and to building upon that during this next five-year period.

Sincerely,



Wendy Sisk, Board President
CEO, Peninsula Behavioral Health



Celeste Schoenthaler
Executive Director, Olympic Community of Health

Olympic Community of Health

SBAR 2022 Officer Election

Presented to the Board of Directors on June 13, 2022

Situation

Election of OCH officers to the Executive Committee occurs annually, each June.

Background

Officer Elections: Per OCH bylaws, “The officers of the OCH Board shall be President, Vice President, Secretary a Treasurer, and Past President **or** General member. The Board may approve additional officers as it deems necessary for the performance of the business of OCH. The term of office shall commence on July 1 and each officer shall hold office for one (1) year or until he or she shall have been succeeded or removed in the manner hereinafter provided. Such offices shall not be held for more than three (3) consecutive terms. Such officers shall hold office until their successors are elected and qualified. A vacancy in any office may be filled by the Board for the unexpired portion of the term”.

Current status of OCH Officers, all terms expire June 2022:

- **President:** Wendy Sisk – has served 3 consecutive terms as President, willing to move to the Past President role
- **Vice President:** Tom Locke – has served 3 consecutive terms as Vice President, ready to step back and enjoy retirement
- **Secretary:** Bobby Beeman – has served 1 term as Secretary, willing to serve again
- **Treasurer:** Jennifer Kreidler-Moss – has served 3 consecutive terms as Treasurer, willing to move to another officer role
- **General Member:** Mike Maxwell – in first term as General Member, willing to move to another officer role
- **Past President:** N/A for current officer slate

Action

2022 Officer Nominations:

Officer	Current + Geography + Partner Type	Nominated + Geography + Partner Type
President	Wendy Sisk, Clallam, Behavioral Health	Mike Maxwell, Clallam, FQHC
Vice President	Tom Locke, Clallam & Jefferson, Public Health	Heidi Anderson, Clallam, Hospital
Treasurer	Jennifer Kreidler-Moss, Kitsap, FQHC	Stephanie Lewis, Regionwide, Behavioral Health
Secretary	Bobby Beeman, Clallam, Hospital	Bobby Beeman, Clallam, Hospital
Past President OR General Member	Mike Maxwell, Clallam, FQHC	Wendy Sisk, Clallam, Behavioral Health

Staff note regarding nominations:

- Board members should note the lack of diversity of nominations both by geography and partner type. The work of OCH is best accomplished when all partner types and all three counties are represented.

Staff actions:

Once the Board votes to identify the next slate of OCH officers, staff will:

- Update the OCH website
- Meet individually with new officers
- Update various committee meeting invites
- Update signing authority with Kitsap Bank

Recommended Motion

The OCH Board of Directors approves the slate of Officers per nominations and directs staff to take action accordingly. Officers will serve a one-year term from June 13, 2022 through June of 2023.