

Olympic Community of Health
Agenda (Action items are in red)

Board of Directors
February 10, 1:00-3:00 pm | 7 Cedars Hotel & Casino

Key Objective: To collaboratively advance the work of Olympic Community of Health

#	Time	Topic	Purpose	Lead	Attachment
1	1:00	Welcome & introductions	Welcome	Mike Maxwell	
2	1:08	Consent agenda	Action	Mike Maxwell	1. DRAFT minutes January 13 Board meeting 2. February Executive Director report 3. PECC Fiscal Sponsorship (approved by EC on 2/4/25)
3	1:12	Public Comments (2-minute max)	Information	Mike Maxwell	
4	1:15	Olympic Connect	Information	Miranda Burger	
5	1:45	Stronger Together Project Presentations (second half)	Information/ Discussion	Miranda Burger	
6	2:45	Good of the Order – Board member and public comments	Information	Mike Maxwell	
7	2:55	Next meeting & adjourn	Information	Mike Maxwell	
		March 10, 1-3pm (12:30-1 for lunch), 7 Cedars Hotel			

Board of Director's Meeting Minutes

Date: 01/13/2025	Time: 1:00 PM	Location: 7 Cedars Hotel, Jamestown S'Klallam
Chair In-Person: Susan Buell, <i>YMCA of Pierce and Kitsap Counties</i> Members Attended In-Person: Beth Johnson, <i>Coordinated Care</i> (voted in after consent agenda); Bobby Stone, <i>Olympic Medical Center</i>; Brent Simcosky, <i>Jamestown S'Klallam Tribe</i>; Dunia Faulx, <i>Jefferson Healthcare</i>; Jody Moss; Jolene Kron, <i>Salish Behavioral Health Administrative Services Organization</i>; Michael Maxwell, <i>North Olympic Healthcare Network</i>; Roy Walker; Tanya MacNeil, <i>West End Outreach Services</i> Members Attended Virtually: Apple Martine, <i>Jefferson County Public Health</i>; Brian Burwell, <i>Suquamish Wellness Center</i> (arrived at 1:06 pm); G'Nell Ashley, <i>Reflections Counseling</i>; Holly Morgan, <i>Olympic Community Action Programs</i>; Rosalie Apalisok, <i>St. Michael Medical Center</i>; Stacey Smith, <i>Kitsap County Human Services</i>; Stormy Howell, <i>Lower Elwha Klallam Tribe</i> Non-Voting Members Attended In-Person: Amy Browning, <i>Salish Behavioral Health Administrative Services Organization</i>; Non-Voting Members Attended Virtually: Dominica Fale, <i>Peninsula Community Health Services</i>; Jake Davidson, <i>Jefferson Healthcare</i>; Jenny Oppelt, <i>Clallam County Health and Human Services</i>; Monica Bernhard, <i>Kitsap Mental Health Services</i> (arrived at 1:09pm) Guests and Consultants Attended In-Person: Chad Enright, <i>Kitsap County Prosecutor</i>; Charlie Vasiak, <i>City of Poulsbo</i>; Chief Bret Black, <i>East Jefferson Fire Rescue</i>; Chief Thomas Olson, <i>City of Port Townsend</i>; Gabby Caudill, <i>Believe in Recovery</i>; Karen Thompson, <i>Peninsula College</i>; Kelli Parcher, <i>OWL360</i>; Kelly Watson, <i>OWL360</i>; Kim Hendrickson, <i>City of Poulsbo</i>; Kristina Bullington, <i>Olympic Personal Growth Center</i>; Laura Fadhel, <i>City of Poulsbo</i>; Laura Johnson, <i>United Healthcare Community Plan</i>; Stephanie Christensen, <i>Virginia Mason Franciscan Health</i>; Susan Lomow, <i>Olympic College</i>; Tamara Vanover, <i>Clallam County Correctional</i>; Rachel Pairsh, <i>Peninsula College</i> Guests and Consultants Attended Virtually: Bruce Hattendorf, <i>Peninsula College</i>; Gib Morrow, <i>Kitsap Public Health District</i>; Lori Fleming, <i>Jefferson County Behavioral Health Consortium</i>; Laurel Lee, <i>Molina Healthcare</i>, Mia Boster, <i>Peninsula College</i> OCH Staff: Celeste Schoenthaler, Debra Swanson, Jessica Peterson, Miranda Burger		

Minutes

Facilitator	Topic	Discussion/Outcome	Action/Results
Susan Buell	Welcome & introductions		
Susan Buell	Consent agenda	-DRAFT minutes November 11 Board meeting -January Executive Director report	Minutes APPROVED unanimously Consent Agenda APPROVED unanimously
Susan Buell	Public Comments (2-		

	minute max)		
Miranda Burger	Olympic Connect Updates		
Susan Buell	MCO Representation for 2025	SBAR	The OCH Board of Directors approves Beth Johnson and Kate Mundell as the MCO Sector Representatives to the OCH Board of Directors effective January 13, 2025 through the end of 2025. APPROVED unanimously
Susan Buell	Conflict of Interest Policy (and annual review and signing process)	SBAR Policy Board members are encouraged to outline all potential conflicts when policy is emailed out for review and signature.	The OCH Board of Directors approves the conflict-of-interest policy without changes. APPROVED unanimously
Susan Buell	Governance Policy (and new annual process to sign)	SBAR Policy Board members encouraged to review the policy for shared understanding when sent out for review and signature.	The OCH Board of Directors informed of the Governance Policy.
Celeste Schoenthaler	Policy on Policies	SBAR Policy This transparency is very helpful, and the clarity of purpose. The policy was reviewed and approved by the Executive Committee on behalf of the Board of Directors.	The OCH Board of Directors informed of the Policy on Policies.
Brent Simcosky	Fiscal Policy	SBAR Policy Changes were made to procurement and equipment language to align with recently approved federal	The OCH Board of Directors approves the updated fiscal policy as presented. APPROVED unanimously

		grants management policy.	
Brent Simcosky	Q3 2024 Financials	SBAR Financial Statements Financial Check-Up The quarterly financials were reviewed and accepted by the Finance Committee at their December meeting.	The OCH Board of Directors accepts the Q3 2024 financial statements as presented. APPROVED unanimously
Miranda Burger	Stronger Together Project Presentations (first half)	<i>Career Ladders, Rachel Pairsh, Peninsula College presents.</i> What is your limit per year? - 20 students per cohort. Thank you, Rachel and Karen for developing this program. <i>Susan Loman with Olympic College presents about Healthcare Career Camp.</i> Were any of these kids also attending the Running Start program? - A very small amount. Most were 11th and 12th graders. We may start this camp in middle school in the future. <i>Kim Hendrickson from the City of Poulsbo presents about North Kitsap Recovery Resource Center.</i> Are most folks from Poulsbo? - It is very transitory, people come from Bainbridge, Kingston, and Suquamish as	

		well. We think of this as a regional resource. <i>Chief Black and Gabby Caudill from East Jefferson Fire Cares and Believe in Recovery present about EJFR CARES.</i> - Quantitative evaluations with programs like EJFR are something OCH plans to do with their upcoming data and analytics work. At the end of 2025 there will be a report to demonstrate the impact of these programs. <i>Gabby Caudill from Believe in Recovery presents about LEAD in Jefferson County, presents.</i> <i>Kristina Bullington from Olympic Personal Growth Center and Tamara Vanover from Clallam County Corrections present about Clallam County in Jail SUD Services.</i> Are there any partnerships with those who provide MAT services? - We do work with NOHN and the 3C group. If in need, it is also provided in jail with Rediscovery. Is there a warm handoff at release? - Rediscovery does this with NOHN.	
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		<i>Kelli Parcher and Kelly Watson from OWL360 present about Workforce Development Career Pathways</i> <i>Kelli Parcher from OWL360 presents Stigma Busters.</i>	
Susan Buell	Good of the Order – Board member and public comments	The Board thanks Dunia Faulx for her service and we wish her well in her next endeavor.	
Susan Buell	Next meeting & adjourn February 10, 1-3pm (12:30-1 for lunch), 7 Cedars Hotel	2025 OCH Governance Schedule	

Monthly Executive Director report to the OCH Board of Directors – February 2025

- Hot Topics:
 - The Health Care Authority reports that **CMS has approved the Health-Related Social Needs Services Protocol** (this is for the new Medicaid benefits that will help to address social needs). OCH will share when it's made publicly available. Staff continue to listen for the system for administering these new benefits and we will share as soon as we learn more from HCA.
 - Staff from the **Economic Development Authority were in the region recently conducting site visits**. They briefly stopped by the OCH Headquarters and we had an opportunity to share updates on Olympic Connect and to discuss challenges in getting the grant up and running due to EDA barriers.
 - The **Department of Health has shared with the 9 ACHs that there was an error on their end**, and they allocated more money than they have to ACHs and need the ACHs to identify \$3.4 million to "return" to DOH. OCH has identified \$125k that we can give back to DOH under the current contract.
 - A **press release about Olympic Connect** was sent out on January 14 to media outlets in Clallam, Jefferson, and Kitsap counties. Bainbridge Island Review posted a [story](#) on January 22 and Port Townsend Leader interviewed Celeste on January 23. KSQM Radio and Forks Forum also expressed interest in sharing the release.
 - **Olympic Connect has moved from "soft launch" to "full launch"** in the new year. Highlights include:
 - Ten Care Coordination Partners have completed training, and OCH staff have trained over 35 community-based workers and their direct supervisors on Hub technology, policies, and procedures. Nine Care Coordination Partners are actively serving Olympic Connect clients.
 - Olympic Connect has connected with 59 clients from October 2024-January 2025. New intakes are received every day and there has been a steady increase in volume of new cases.
 - Regional Resource Directory: OCH staff are identifying solutions to embed the regional resource directory on the Olympic Connect website for public use. OCH staff continue to add resources to the directory from compiled directories from around the region as well as resources suggested by care coordination partners.
 - OCH staff continue **intentional engagement with partners**. Over the past month staff have met with over six partners across all three counties to share more about Olympic Connect.
- Subcommittee reports/updates
 - **Executive Committee** – Met in early February to discuss relevant updates and to plan for the February Board meeting. The committee also set a process for Celeste's annual performance review.
 - **Finance Committee** – Did not meet in January or February. Next planned meeting is scheduled for March
- Upcoming meetings and events

- Care Coordination Partner Onboarding: Feb 24-28
 - Care Coordination Partner Convening: March 4
- Administrative & staffing updates
 - The full team participated in a **federal grants management training** hosted by CLA. This provided the team with an opportunity to ask questions and more deeply understand how to adapt current systems and workflows to ensure compliance with federal grants guidelines.
 - Staff are participating in **process improvement events** to re-organize processes and workflows based on the new reality of our funding.

Olympic Community of Health

SBAR: Fiscal agent for Peninsulas Early Childhood Coalition

Presented to the OCH Executive Committee on February 4, 2025

Situation

OCH has been a partner on the Peninsulas Early Childhood Coalition (PECC) for a number of years. PECC serves the same geography as OCH. They are a small group of individuals and organizations working to improve the early childhood system in the Olympic region. They are seeking a fiscal sponsor for their work, which feels like something OCH can reasonably take on. The executive director seeks feedback and approval from the Executive Committee to move this forward.

Background

PECC has historically been managed by a combination of organizations in the 3 counties. They receive a small amount of funding – about \$50k-\$75k per year from First 5 Fundamentals and they seek an official fiscal sponsor to support management of those funds. OCH would charge a standard 6-10% fee for serving in this capacity if approved by the Executive Committee. They do not anticipate growing larger than this dollar amount as their intent is to have the majority of implementation dollars go directly to partner organizations and only seek fiscal sponsorship for the dollars for organizing the coalition. Staff have connected with other local partners who serve in a fiscal sponsor capacity and they've provided contract language and roles and responsibilities that OCH can use to deploy this.

Action

Staff see that we have the capacity to serve in this role and to help out a group with a mission that aligns well with the work of OCH.

Recommendation

The OCH Executive Committee approves serving as the fiscal sponsor for PECC for 2025 with the agreement that we will revisit for 2026 based on lessons learned.