

## Request for Proposals (RFP) – Expanding the Olympic Community of Health Table

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### 1. Introduction & Background

Olympic Community of Health (OCH) is a non-profit organization serving the three-county region of Clallam, Jefferson, and Kitsap counties with partnerships with the seven sovereign Tribal nations in the region. The goal of OCH is to improve individual and population health and advance equity by addressing the determinants of health.

Olympic Community of Health <a href="https://olympicch.org">OlympicCH.org</a>		
Purpose	Vision	Mission
To tackle health issues that no single sector or Tribe can tackle alone	A healthier, more equitable three-county region	To solve health problems through collaborative action

When OCH was formed under the [Medicaid Transformation Project](#) led by the Washington Health Care Authority, OCH engaged in funding relationships with multiple health-serving organizations and Tribes across the region. These “[implementation partners](#)” have collaborated on a variety of projects to begin to transform health across the region. Through this request for proposals, OCH seeks to engage additional partners to support the collective work health transformation. In 2021, the OCH Board of Directors approved a new [2022-2026 strategic plan](#) which includes a new partnership model (starts on

page 23 of the plan) that offers a variety of ways for interested partners to collaborate, transform, and engage.

## 2. Project Goals and Scope, Target Audience

OCH seeks to meaningfully engage with additional organizations and Tribes across the Olympic region on projects including tackling stigma of substance use disorder (SUD), addressing the health-serving workforce crisis, community-clinical linkages, addressing social determinants of health, and more. Projects will continue to focus primarily on Medicaid beneficiaries.

### Project Goals:

- Reduce stigma of substance use disorder
- Identify and implement solutions to address the health-serving workforce crisis
- Improve community-clinical linkages through care coordination and by addressing social needs
- Collaborate to create action plans around four focus areas through regional action collaboratives

### Scope of Work:

Contractors identified through this unique funding opportunity will advance the following deliverables:

1. **Join an action collaborative.** These cross-region workgroups launched in March of 2022 and are working to create action plans for the next four years of collaborative work. OCH staff will provide an orientation to catch new members up on work-to-date. [Choose one or more groups from this schedule.](#)
2. **Advance one, two, or three projects.** Choose from this menu of options and join partners across the region in tackling various collaborative health issues.

Option 1:	Reduce stigma of substance use disorder
Option 2:	Address the health-serving workforce crisis (projects can address recruitment, retention, engagement, and/or development)
Option 3:	Collaborate with at least one local organization or Tribe to enhance community-clinical linkages through care coordination or other strategies that address the social determinants of health. <a href="#">Looking for ideas?</a>

3. **Participate in a site visit.** In the Fall of 2022, connect in-person or via zoom with OCH staff to share about your progress-to-date.
4. **Written progress report.** In January of 2023, submit a written report to OCH outlining progress, successes, and challenges. (Template to be provided by OCH).

## 3. Eligibility

Organizations and Tribes in the Olympic region (Clallam, Jefferson, Kitsap counties), who are not [currently contracted with OCH](#), who have a strong base of Medicaid beneficiaries are eligible to participate in this funding opportunity.

## 4. Role of OCH

OCH will provide the following roles and functions to support partners under this RFP:

- Connect partners to relevant resources and supports
- Create connections among current OCH partners to foster relationship building and collaboration
- Provide technical assistance as requested
- Orient partners to the work of regional action collaboratives and foster opportunities for meaningful engagement

## 5. Funding

The OCH Board of Directors has allocated \$350,000 for this funding opportunity. Funding will be provided through a contract with OCH, with the expected implementation timeline of August 2022 through January 2023. **Expanding the table contracts will be incentive based**, meaning that organizations and Tribes will receive two payments from OCH, one following a site visit with OCH staff and the second after January 2023 reporting. Partners will not be required to report on use of funds or provide invoicing.

Applicants may apply for up to \$35,000 and funding awards will be commensurate with the number and scope of projects submitted and scale of Medicaid beneficiaries served.

OCH intends to allocate funding across the three counties served by OCH.

*Note: This is one time funding.*

## 6. RFP Timeline

Date	Step	Notes
June 7, 2022	RFP released	<a href="#">RFP link</a>
June 13, 2022	Optional virtual information session	<a href="#">Zoom link</a> 10:30-11:30am on Monday, June 13
June 7-July 12, 2022	FAQ available online	<a href="#">Link to FAQ</a>
July 12, 2022	Proposals due to OCH	Submit to <a href="mailto:och@olympicch.org">och@olympicch.org</a> by 11:59 pm on July 12
July 13-21, 2022	OCH proposal review	
July 22, 2022	Applicants notified of review status	Via email
July 25-August 5, 2022	Contract negotiations & orientation	OCH staff will schedule meetings with each contractor to discuss the contract and to orient new partners to the work and action collaboratives
August 1, 2022	Project implementation begins	Project work is ongoing
September or October 2022	Site visit with OCH staff	To be scheduled after contract negotiations
January 2023	Progress report	Template provided by OCH

## 7. Scoring & Evaluation Criteria

OCH will review all applications in alignment with these criteria:

Element	Description	Points Available
Interest in deepening relationships and collaboration among health-serving organizations and Tribes in the Olympic region.	<ul style="list-style-type: none"> <li>Applicant describes their interest in collaborating and building relationships and connections in the region.</li> <li>Applicant describes how this opportunity aligns with current priorities.</li> </ul>	10
Description of selected projects including desired result, current status, key activities, how success will be measured, and any other details.	<ul style="list-style-type: none"> <li>Applicant clearly describes one, two, or three projects in alignment with the menu of options provided.</li> <li>Applicant articulates a desired result, current status, key activities, how success will be measured, and any other relevant details.</li> </ul>	10
Ability to implement identified projects.	<ul style="list-style-type: none"> <li>Applicant describes what strengths they bring in direct relation to the activities outlined.</li> <li>Applicant describes potential challenges and how they plan to mitigate those.</li> </ul>	10
Budget/Funding request.	<ul style="list-style-type: none"> <li>Applicant requests funding at or below \$35,000 that is commensurate with the scope of work proposed and scale of Medicaid beneficiaries served.</li> <li>Applicant provides sufficient rationale for the amount requested.</li> </ul>	10
<b>Total points available:</b>		<b>40</b>

## 8. Budget

Each organization or Tribe is eligible for up to \$35,000 to carry out projects. Applicants should request an amount commensurate with the scope of work and scale of Medicaid beneficiaries served.

Contractors will not be asked to provide invoices or information on use of funds.

## 9. RFP Technical Assistance

- Information session:** Join OCH for an optional information session via zoom. Monday, June 13 from 10:30-11:30am. [Zoom link](#).
- FAQ:** A [Frequently Asked Questions document](#) will be updated regularly throughout the process.
- Call/email:** Call Miranda Burger @ 360.633.9579 or email [och@olympicch.org](mailto:och@olympicch.org)

## 10. Contract Requirements

In an effort to aid in transparency and clarity, applicants should be aware of the following elements that will be required as a part of contracting with OCH for this work:

- Prior to contracting, OCH will certify that the applicant is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded in any Federal department or agency from participating in contract transactions.
- Contractors must provide proof of insurance coverage including commercial general liability insurance and automobile liability coverage. Coverage must be issued by a company authorized to do business in Washington State.
- Contractors must provide OCH with a current W-9.

## 11. How to Submit Proposals

- Applications are to be submitted via email to [och@olympicch.org](mailto:och@olympicch.org) no later than **11:59 pm on Tuesday, July 12**. Application materials should include:
  - [Completed application](#)
- All associated materials can be found at this url: [olympicch.org/expanding-table-rfp](http://olympicch.org/expanding-table-rfp)
- OCH contact: Miranda Burger, 360.633.9579, [och@olympicch.org](mailto:och@olympicch.org)